

DRE TIME LINE FOR PUBLIC REPORT PROCESSING

Calendar	Subdivisions	Only Common Interest Subdivisions
Start of Public Report Processing	<p>Attorney Prepares Proposed CC&Rs/HOA Management Documents</p> <p>Developer Provides Other Requested Submittal Documents</p>	<p>Budget Preparer Provides Proposed HOA Budgets</p> <p>If Condominium, Engineer Prepares Condo Plan.</p>
Within 10 Days After Submission	<p>DRE Consultant collects and packages all documents required for the submittal. The packages are then submitted to the DRE.</p> <p>The Central Control Unit at the DRE assigns the File Number and Deputy within 10 days.</p>	
Within 60 Days After Submission	<p>The portion of the submittal to be reviewed by the Deputy is forwarded to the assigned Deputy, who must issue a 1st response within 60 days.</p>	<p>The Duplicate Budget Package is forwarded to the Budget Review Department. The Budget Reviewer must issue a response within 60 days but the internal DRE time limit is typically 45 days.</p>
Within 30 Days After 1st Response	<p>If there are no questions or requested changes, the Deputy will issue a Final Document Notice. Upon receipt of a Final Document Notice, the documents are recorded, bonds required are obtained and all Final Documents are sent to the DRE.</p> <p>If there are questions of changes, the Deputy will issue a Deficiency Notice. Once the deficiencies are satisfied and resubmitted to the DRE, the DRE Deputy reviews documents & responds within 30 days.</p>	<p>If there are no questions or requested changes, the Budget Reviewer will issue a Completed Budget Review Notice.</p> <p>If questions or changes are required, the Budget Reviewer will issue a Deficiency Notice. A Response to Satisfy Deficiencies is submitted to the DRE. The Budget Reviewer then reviews the submitted changes.</p>
Within 15 Days After Receipt of Final Document Notice	<p>DRE will issue the Final Subdivision Public Report.</p>	